

DRAFT AGENDA
Citizens Advisory Committee (CAC) Meeting
6:00-8:00 pm, April 16, 2026, RPBCWD office

ADVISE * ACT * LEARN * LEAD

AGENDA

I. Opening (5 min)

- A. Call CAC Meeting to Order
- B. Attendance
- C. Matters of general public interest

Welcome to the RPBCWD CAC regular meeting. Anyone may address the committee on any matter of interest in the watershed. Speakers will be acknowledged by the President: please step forward, state your name and address for the record. Please limit your comments to no more than three minutes. Additional comments may be submitted in writing. Generally, the CAC will not take official action on items discussed at this time but may refer the matter to CAC officers for a future report or direct that the matter be scheduled on a further agenda. Members of the public are welcome to attend the CAC meeting to observe and keep informed of committee activities. The CAC request after the “public interest” comment period is completed, any feedback be held and provided in writing to the CAC chairperson for future consideration.

- D. Approval of the agenda
- E. Designate timekeeper
- F. Approval of previous CAC meeting minutes

II. Board Meeting Recap and Discussion (20 min) – Reports by Sharon, Hannah, and Andrew

- A. Highlights from recent Board meetings – recordings on YouTube
 - i. [February 18 Workshop](#)
 - ii. [February 18 Meeting](#)
 - iii. [March 18 Workshop](#)
 - iv. [March 18 Meeting](#)
 - v. April 15 Workshop and Meeting
- B. Response on CAC recommendations to Board at their latest meeting - NONE
- C. New Advisory Topics from the Board – NONE
- D. CAC members: Please [sign up to attend a Board meeting](#)

What to expect: Attend entire BOM meeting if possible (virtual or in-person). Give highlights from most recent CAC meeting (~3 minutes) to the BOM; this is usually [item 5 on the meeting agenda](#).

III. District Program and Project Updates (20 min) – RPBCWD staff

- A. Separate meetings for holistic watershed management plan updates in progress are planned for Susan/Ann/Lotus subwatersheds on May 21 and Mitchell/Red Rock watersheds on May 28. The first round of meetings for this project were held Feb. 26 and Mar. 5.
- B. Update for the Stewardship Cost Share Program
- C. Creek Week tentative schedule
- D. Upcoming events and volunteer needs
- E. District staffing updates

IV. Presentation: Hannah Peterson – [HOA Stormwater Tools](#)

V. **CAC Process and Function (15 min)**

Please review [latest available board packet](#) prior to meeting. Come prepared to share your thoughts & questions, and to raise motions or consensus items.

A. Discussion Items

- i. Suggestions for initiatives, program changes, activities, etc. for 2026
- ii. Designate CAC member to maintain motions spreadsheet and [CAC Google Drive](#) generally

B. Member reports

- i. Project interest and ideas (CAC lead needed)
 - 1. **Sharon:** Lending library; River of Dreams; Creek Week volunteer event
- ii. Community projects/events of note *if any*
- iii. Recap of Lower MN River WD Meet & Greet
- iv. Takeaways from Hocokata Ti Cultural Center visit

VI. **Running list of PENDING priority motions/key discussion item to share with BOM**

Date brought forward	Motion from CAC to BOM; Key Discussion Items	Action type requested	Status	Notes
11/1/2022	Recommend revisiting definition of steep slopes due to impacts from climate change.	Direction by BOM; Staff time	<i>This will likely be addressed in 10-yr plan update.</i>	

VII. **Running List of Ideas for Potential Future Presentations – Suggestions? Contacts?**

- Water conservation – follow up to previous CAC work
- Climate change & watershed impacts
- SMSC water resources specialist
- Bioremediation
- Impact of lawn fertilization application on lake water quality (best yardkeeping practices)

VIII. **Upcoming Events and Adjournment (5 min)**

A. District events

- May 21: Lake watershed management plan updates for Susan/Ann/Lotus lake residents
- May 28: Lake watershed management plan updates for Mitchell/Red Rock lake residents
- June 7-13: Creek Week

B. Upcoming CAC Meetings: June 4, Aug 6, Oct 1, Dec 10

- June 4 CAC: Terry Jeffery presentation on 10-year plan update
- CAC sub-committees may schedule meetings as needed

- A joint BOM-CAC meeting and tour are being considered for later this year
- C. **Upcoming BOM regular meetings:** May 20, June 17, July 15
- Board agendas and packets: rpbcwd.org/board-of-managers
 - BOM workshops: Scheduled as needed; usually occur before regular meeting

View District calendar at rpbcwd.org/calendar