

**DRAFT Regular Meeting Minutes – Feb 20, 2023**  
**RPBCWD Citizens Advisory Committee Monthly Meeting**  
**Location: Virtual via Zoom**

**ATTENDANCE**

Status: P=Present, E=Excused, A=Absent without notification

**CAC Members**

Andrew Aller	P	Jeff Weiss	P	Marilynn Torkelson	P
Arne Bjork	P	Jessica Willey	P	Michelle Frost	P
Bonnie Nelson	P	Jim Boettcher	P	Savanna Larson	P
Dave Paulson	E	John Tyler	E	Sharon McCotter	P
Heidi Groven	P	Louise Ludford	P	Terry Jorgensen	E

**Others**

Liz Forbes	<i>RPBCWD Staff</i>	P	Scott Sobiech	<i>Barr Engineering</i>	P
Eleanor Mahon	<i>RPBCWD Staff</i>	E	Terry Jeffery	<i>RPBCWD Administrator</i>	P
Jill Crafton	<i>RPBCWD Manager</i>	P			

**CAC MOTIONS for the Board of Managers:**

1.

**Key CAC discussion items for the Board of Managers:**

1.

- I. **Opening – 6:00 – 6:15**
  - A. Call CAC Meeting to Order: 6:05pm Andrew called meeting to order
  - B. Attendance: *As noted above*
  - C. Attendee introductions as needed:
  - D. Matters of public interest: none
  - E. Approval of the Agenda: Andrew made a motion and Arne seconded
  - F. Designate timekeeper: Andrew
  - G. Approval of previous CAC meeting minutes: Andrew moved to accept and Jeff seconded

## II. Program and Project Updates – 6:25 - 7:25

### A. District Updates (staff)

1. General:
  - a) Projects: (EHAP) Ecological Health Action Plan will anticipate some of the needs of the next 10 Year Plan- Liz will include a status update for the CAC of the biweekly EHAP meetings. Stewardship Grants Program meeting met last week to discuss criteria. Henn Co Chloride Initiative technically ended but will continue to meet. Fact Sheets for Lakes and Streams being updated and will be available by the end of March.
  - b) Upcoming events: Lake Association Summit, Feb. 21 – POSTPONED
  - c) Manager Crafton: Recommends [New Water Paradigm article](#)
2. E&O: (Eleanor) none

### B. Learning Presentation/Discussion Topic – 6:30 pm

1. Part 3 of District Rules (Administrator Terry Jeffery & District Engineer Scott Sobiech); Regulatory Program Rules adopted 2015 but not enforced.

## III. Board Meeting Recap and Discussion

- A. Highlights: (Louise) EHAP motion was passed. The Volunteer Appreciation Event may be rescheduled to when we can meet outside.
- B. Response on CAC recommendation to the Board:
- C. New Advisory Topics from the Board: None
- D. CAC members: [Please sign up to attend a Board meeting](#)

## IV. CAC Process and Function

- A. Update on bylaws revision progress - Andrew
- B. Best way to share information among CAC members: FB group? –A couple people expressed concern because they don't want a FB account. Liz to investigate a ListServe option.
- C. Possible collaboration b/t CAC & Minnetonka HS Natural Resources Club -Savanna
- D. CAC survey results (12 of 16 CAC members responded). Majority responded to remain at 6pm start time. CAC committees interest in Citizen Science and Outreach, but not in a social committee.

## V. Future Meetings: planning and topics

- A. March 2023: Josh Maxwell 2022 water quality update
- B. TBD: Alaina Portoghese (AmeriCorps) soil health project
- C. TBD: Importance of native plants
- D. TBD: Climate change & watershed impacts
- E. TBD: 10 Year Plan Update: Overview/requirements

F. TBD CAC/community education approach (idea: incorporate work Alaina is doing with soil health)

**VI. Upcoming Events and Adjournment Andrew with second by Sharon 8:44**

- A.** Next Board of Managers Regular Meeting – (1st Wednesdays at 7pm) March 1, 2023; 7:00 PM Regular meeting/virtual. CAC member **Sharon McCotter** to attend.
- B.** Next BOM Workshop (3rd Thursdays at 7pm): 3/16,4/20,5/18
- C.** Next CAC Meeting – March 20, 2023; 6:00 PM – virtual Zoom meeting.
- D.** TAC meeting TBD
- E.** Lake Association Summit Feb 21; annual mtg in Apr; view District calendar at [www.rpbcwd.com/calendar](http://www.rpbcwd.com/calendar)