

PERMITTING PROCESS OVERVIEW

1

Application

- Schedule a pre-application meeting with RPBCWD
- Complete, sign, and submit online application
- Pay application fee deposit

RPBCWD

18681 Lake Dr E, Chanhassen, MN
mnicklay@rpbcwd.org
(952) 607-6512 Ext. 2
rpbcwd.org/permits

2

Evaluation

- A. Application evaluated for completeness
- B. Proposed work is reviewed for triggering of district rules & compliance with rule criteria
- C. RPBCWD provides review comments to applicant
- D. Applicant revises as needed until comments addressed
- E. Permit review report compiled and sent for review and decision
- F. Report reviewed by Administrator, legal counsel, and, if required, Board of Managers

3

Decision

- Decision categories:
 - A. Permit is conditionally approved
 - B. Permit is approved
 - C. Application review period is extended
 - D. Application is denied

4

Permit Issuance

- Pay financial assurance (if required)
- Meet all conditions of approval
- RPBCWD issues permit once all permit conditions have been met

5

Construction

- Build project
- RPBCWD staff performs regular inspections
- As needed, take corrective action(s) identified by inspector

6

Close-out

- Complete construction and restoration of site
- Submit as-builts, decompaction testing and proof of infiltration to RPBCWD
- Financial assurance returned to applicant